

# Monthly Expenditure Report



Reporting Month: February 2020

Budget Fiscal Year: 2019-2020

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32706.33	\$6228.46	\$26477.87	\$2427.51	\$0.00	\$24050.36

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$46035.59	\$926.88	\$25077.87	\$177.51	\$22650.36
Outreach		\$5301.58		\$2250.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$1400.00	\$0.00	\$1400.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16829.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LOWES #00907	02/01/2020	(Credit card transaction)	General Operations Expenditure	Office	\$65.68
2	COPYLAND- INC	02/01/2020	(Credit card transaction)	General Operations Expenditure	Office	\$63.08
3	THE WEB CORNER, INC	02/01/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
4	STAPLES 00109512	02/03/2020	(Credit card transaction)	General Operations Expenditure	Office	\$7.01
5	THE WEB CORNER, INC	02/05/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$3.50
6	APPLEONE EMPLOYMENT SV	02/07/2020	(Credit card transaction)	General Operations Expenditure	Office	\$242.55
7	APPLEONE EMPLOYMENT SV	02/07/2020	(Credit card transaction)	General Operations Expenditure	Office	\$150.15
8	STAPLES 00100909	02/10/2020	(Credit card transaction)	General Operations Expenditure	Office	\$178.70

9	STAPLES DIRECT	02/19/2020	(Credit card transaction)	General Operations Expenditure	Office	\$84.46
10	STAPLES DIRECT	02/24/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$-59.33
11	MARINA GRAPHIC CENTER	02/26/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$4055.88
12	STAPLES 00100909	02/26/2020	(Credit card transaction)	General Operations Expenditure	Office	\$24.53
13	VISTAPR VistaPrint.com	02/27/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$383.79
14	MARINA GRAPHIC CENTER	02/27/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$566.12
15	STAPLES DIRECT	02/28/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$24.67
16	MAILCHIMP MONTHLY	02/28/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$31.49
17	OFFICE DEPOT 1135	02/28/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$11.99
18	OFFICE DEPOT #5125	02/28/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.71
19	Kathryn Wheeler	12/13/2019	Funding Motion: /the MVCC approves a reimbursement in the amount of \$92.76 to Kathryn Wheeler for Outreach supplies. Two Bac's are supplied one for the board reimbursement...	General Operations Expenditure	Outreach	\$92.76
20	Kathryn Wheeler	12/13/2019	FUNDING MOTION: The MVCC approves a reimbursement in the amount of \$110.72 to Kathryn Wheeler for Hospitality supplies. Two Bacs submitted one for the reimbursement and one from Aug ...	General Operations Expenditure	Office	\$110.72
<b>Subtotal:</b>						<b>\$6228.46</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Elliot Hanna	10/17/2019	Funding Motion: The MVCC approves a board reimbursement of \$52.51 to Elliot Hanna for a storage container and spare batteries for MVCC's audio equipment. This is from office ...	General Operations Expenditure	Office	\$52.51

2	Saint Andrew's Lutheran Church	02/14/2020	The MVCC approved the FY2019-20 Administrative Packet including a line item for room rentals at Saint Andrew's Lutheran Church. This location is on a bus line, ADA compliant with access t...	General Operations Expenditure	Office	\$50.00
3	Saint Andrew's Lutheran Church	03/02/2020	The MVCC approved the FY2019-20 Administrative Packet including a line item for room rentals at Saint Andrew's Lutheran Church. This location is on a bus line, ADA compliant with access t...	General Operations Expenditure	Office	\$75.00
4	CBS Advertising Distributors LLC	03/06/2020	The MVCC approves an expenditure not to exceed \$8000 for costs (e.g.. designing, printing, distributing) related to a Mar Vista Community Council Newsletter. This expense is for..	General Operations Expenditure	Outreach	\$2250.00
<b>Subtotal: Outstanding</b>						<b>\$2427.51</b>

# Receipts:



## Thank you for your order!

We're working on your order and will email you once it ships.

### ORDER INFORMATION

Date: Feb 17, 2020 | 11:21 PM  
Order#: 9808888042  
Rewards®#: 2236618795

[View order](#)





Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

### SHIPPING INFORMATION

Mar Vista Community Council  
Kathryn Wheeler  
11342 Biona Dr  
Los Angeles, CA 90066

## Items for delivery

Expected Delivery: Wednesday, February 19, 2020 (5 items)

	<u>Avery ReadyIndex PrePrinted Divider 12Tab White Set 11149</u> Item: 219300	1@ \$9.19 Each	\$9.19
			<b>\$9.19</b>
	<u>Staples Zipper Canvas Pouch Black 24220</u> Item: 472597	1@ \$2.99 Each	\$2.99
			<b>\$2.99</b>
	<u>Staples Aura Retractable Ballpoint Pens Medium Point Black Ink Dozen 29088</u> Item: 2072154	1@ \$5.37 Each	\$5.37
		\$0.38 Off Staples Aura Retractable Ballpoint Pens, Medium Point, Black Ink, Dozen	<del>-\$0.38</del>
			<b>\$4.99</b>
	<u>Hammermill Tidal 11 x 17 Multipurpose Paper 20 lbs 92 Brightness 500 Ream 162024</u> Item: 813365	1@ \$14.99 Each	\$14.99
			<b>\$14.99</b>
	<u>Crayola Kids Markers Broad Line Assorted Colors 10Pack 587722</u> Item: 860124	1@ \$5.19 Each	\$5.19
			<b>\$5.19</b>

Expected Delivery: Thursday, February 20, 2020 (1 item)



Cardinal Speedy XtraLife 11x17 NonStick  
Locking SlantD Ring Binder 2  
Item: 959719

1@ \$39.79 Each     \$39.79  

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\$39.79

**BILLING ADDRESS**

Elliot Hanna  
3650 Corinth Ave  
Los Angeles, CA 90066

**PAYMENT INFORMATION**

Merchandise Total: \$77.52  
**Coupons & Rewards:** **-\$0.38**  
Shipping: **FREE**  
Tax: \$7.33  
**TOTAL** **\$84.47**

**Payment Method**

MC ending in 9297: \$84.47



Have a question about your order? Try our Help Center for quick and easy [order modifications](#), [returns](#), [tracking](#) and [more](#).

**Want free  
next-day delivery  
with no minimum?**

No order is too small when  
you join Staples® Plus.

Join now

Exclusions apply.  
\$49 membership fee required.

**Earn more on your  
next order.**

5% back in rewards in  
store and online on More  
Account purchases.

Learn more

**From:** Lowe's Home Improvement <CustomerCare@lowes.com>  
**Sent:** Sunday, January 26, 2020 12:46 PM  
**To:** [elliott.hanna@marvista.org](mailto:elliott.hanna@marvista.org)  
**Subject:** Your Order is in Process



## We're Preparing Your Order Now

We'll email you any updates to your order, including information on shipping, delivery or in-store pickup.

[CHECK ORDER STATUS](#)

**Order # 404219783**

**Invoice # 76786**

### Store Pickup

---

#### Pickup Location

LOWE'S OF MID CITY LOS ANGELES, CA  
2714

4550 WEST PICO BLVD UNIT D-101  
LOS ANGELES, CA 90019

[\(323\) 617-9570](tel:(323)617-9570)

#### Pickup Item(s)

	QTY
<b>40-in D x 24-in W x 72-in H 5-Tier Plastic Freestanding Shelving Unit</b>	

Item #: 1329405   Model #: 1329405	1
------------------------------------	---

<b>Unit Price \$59.98   Subtotal \$59.98</b>	
--	--

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If you have a question, please call [\(323\) 617-9570](tel:(323)617-9570).

# Order Info

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**Sold To**

Elliot Hanna  
(310) 710-9495  
elliot.hanna@marvista.org

<b>Order #</b>	404219783
<b>Invoice #</b>	76786
<b>Order Date</b>	01/26/2020
<b>Total Savings</b>	\$0.00
<b>Subtotal</b>	\$59.98
<b>Shipping/Delivery</b>	\$0.00
<b>Total Tax</b>	\$5.70
<b>Order Total</b>	\$65.68
<b>Payment</b>	M/C P ending in 9297 \$65.68

**Billing Information**

Charges will apply to your credit card at the time of purchase for parcel shipping and truck delivery orders. In-store pickup orders will be charged at the time of pickup. For installation projects, see contract for details. If any part of your order is canceled prior to fulfillment, your charges will be adjusted.

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11717 w. Pico Blvd  
Los Angeles, CA 90064

310-479-3957  
info@onedaycopy.com

### Invoice

No: 71761

Date: 1/30/20

Customer PO:

Customer No: 880

**Ship To:**

Martin Rubin  
Mar Vista Community Council  
PO Box 66871  
Los Angeles CA 90066  
Phone: 310) 479-2529  
E-Mail: martin.rubin@marvista.org

**Bill To:**

Martin Rubin  
Mar Vista Community Council  
PO Box 66871  
Los Angeles CA 90066  
Phone: 310) 479-2529  
E-Mail: martin.rubin@marvista.org

Quantity	Description	Amount
15	B&W copies print one sided and st, 8.5 x 14 White 20# 20lb White Bond Smooth, 39 sheets, copied on 1 side	\$ 57.61

Sales Rep:		
	Wanted: Thu 1/30/20	
	B&W copies print one sided and st	
\$ 63.08		
1/30/20		
		SUBTOTAL \$ 57.61 TAX \$ 5.47 SHIPPING \$ 0.00 DEPOSITS \$ 0.00 TOTAL \$ 63.08 AMOUNT DUE \$ 63.08



# Invoice

**The Web Corner, Inc.**  
19509 Ventura Blvd.  
Tarzana CA 91356  
(818) 345-7443

Date	Invoice #	Due Date
2/1/2020	19758	2/1/2020

**PAID**  
**02/01/2020**

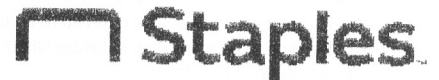
Bill To

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00

Please remit payment at your earliest convenience. Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00

Copies for 2/3/2020  
ExFin



8704 South Sepulveda Blvd  
Westchester, CA 90045  
(310) 342-5113

SALE 1793377 6 005 40743  
0951 02/03/20 04:50

QTY SKU PRICE

\*\*\*\*\* Customer Order 2122537535 \*\*\*\*\*

10	STAPLINGw		
	888658	0.030ea	0.30
20	1-100 BW2 RECYw		
	888501	0.240ea	4.80
10	1-100 BW RECYw		
	888487	0.130ea	1.30

Questions on Customer Order 2122537535  
Call Customer Service at 1-800-3STAPLES

\*\*\*\*\*

SUBTOTAL	6.40
Standard Tax 9.5000%	0.61
TOTAL	\$7.01

MASTERCARD USD\$7.01

Card No.: XXXXXXXXXXXX9297 [C]

Chip Read

Auth No.: 096155

AID.: A0000000041010

Verified By PIN

TOTAL ITEMS 40

TRU RED

Business essentials designed  
thoughtfully to work beautifully.

Shop Smarter. Get Rewarded.  
Staples Rewards members get up to 5%  
back in Rewards in store only.  
Exclusions Apply. See an associate for  
full program details or to enroll.

THANK YOU FOR SHOPPING AT STAPLES!



# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
2/1/2020	19820	2/6/2020

**PAID**  
**02/05/2020**

Bill To

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Email Standard Mailboxes:	3.50	3.50
	1 Accounts for outreach@marvista.org		
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$3.50
	<b>Payments/Credits</b>	-\$3.50
	<b>Balance Due</b>	\$0.00



AppleOne

AppleOne Employment  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email:  
TIN 95-2580864

City of LA- DONE-MAR VISTA COMMUNITY COUNCIL

Accounts Payable

LOS ANGELES, CA 90012

[Invoice](#)

Customer 00950101  
Site No: 0033  
Period 11/20/2019  
Invoice No: S8071865  
Amount Due: \$242.55  
Payment UPON RECEIPT

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-121117	Hanna, Elliot	Mar Vista Commuity Council	Visser, Bridget		11/20/2019	10.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$242.55
<b>Sub Total For: S8071865</b>						<b>10.50</b>		<b>0.00</b>		<b>0.00</b>		<b>\$242.55</b>
<b>Grand Total Invoice Amount</b>						<b>10.50</b>		<b>0.00</b>		<b>0.00</b>		<b>\$242.55</b>

Please remit payment to:  
Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details



AppleOne

AppleOne Employment  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email:  
TIN 95-2580864

City of LA- DONE-MAR VISTA COMMUNITY COUNCIL

Accounts Payable

LOS ANGELES, CA 90012

[Invoice](#)

Customer 00950101  
Site No: 0033  
Period 11/30/2019  
Invoice No: S8117539  
Amount Due: \$150.15  
Payment UPON RECEIPT

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-121117	Hanna, Elliot	Mar Vista Commuity Council	Visser, Bridget	11/30/2019	12/04/2019	6.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$150.15
Sub Total For: S8117539						6.50		0.00		0.00		\$150.15
Grand Total Invoice Amount						6.50		0.00		0.00		\$150.15

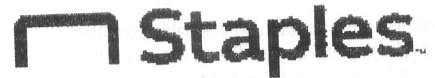
Please remit payment to:  
Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

Copies for 2/11/2020  
BoD meeting



2748 PACIFIC COAST HIGHWAY  
TORRANCE, CA 90505  
(310) 784-2410

SALE 1928747 6 005 29614  
0090 02/10/20 04:53

QTY SKU PRICE

\*\*\*\*\* Customer Order 2122558267 \*\*\*\*\*

20	STAPLINGw 888658	0.030ea	0.60
20	1-100 BW2 RECYw 888501	0.240ea	4.80
20	1-100 BW RECYw 888487	0.130ea	2.60
20	STAPLINGw 888658	0.030ea	0.60
240	101-250 BW2 RECYw 888447	0.220ea	52.80
20	1-100 BW RECYw 888487	0.130ea	2.60
20	STAPLINGw 888658	0.030ea	0.60
480	251-500 BW2 RECYw 888458	0.200ea	96.00
20	1-100 BW RECYw 888487	0.130ea	2.60

Questions on Customer Order 2122558267  
Call Customer Service at 1-800-3STAPLES

\*\*\*\*\*  
SUBTOTAL 163.20  
Standard Tax 9.5000% 15.50  
TOTAL \$178.70

MASTERCARD USD\$178.70  
Card No.: XXXXXXXXXXXX9297 [C]  
Chip Read  
Auth No.: 079731  
AID.: A0000000041010

Verified By PIN

TOTAL ITEMS 860

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Shop Smarter. Get Rewarded.  
Staples Rewards members get up to 5%  
back in Rewards in store only.  
Exclusions Apply. See an associate for  
full program details or to enroll.

THANK YOU FOR SHOPPING AT STAPLES!



**From:** Staples <support@orders.staples.com>  
**Sent:** Sunday, February 23, 2020 3:47 PM  
**To:** mvcc.director.hanna@gmail.com  
**Subject:** Refund has been issued for Staples Return Order 9604250113



**Good news your return is complete!**

Dear Kathryn Wheeler,

**Your refund of \$59.33 has been issued.** If you returned additional items, you will receive another email when those items are received and refunded.

Staples Customer Service Team

**ORDER INFORMATION**

Order#: 9808888042

Customer ID: 4739460915

**RETURN INFORMATION**

Return initiated Date: February 23, 2020

Return Order#: **9604250113**

**PAYMENT INFORMATION**

**Mastercard ending in 9297**                      **\$59.33**

Refund will post to your account in 3-5 business days.

**REFUND INFORMATION**

Merchandise Refund:	\$54.17
Discounts:	\$0.00
Shipping/Fees:	\$0.00
Tax Refund:	\$5.16

**REFUND TOTAL:                                      \$59.33**

**Returned items**



Avery ReadyIndex PrePrinted Divider 12Tab White Set 11149  
Item: 219300

**Qty:1**



[Cardinal Speedy XtraLife 11x17 NonStick Locking SlantD Ring Binder 2](#)

Item: 959719

**Qty:1**



[Crayola Kids Markers Broad Line Assorted Colors 10Pack 587722](#)

Item: 860124

**Qty:1**



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Weekly Ad



Get your  
coupons



Find a  
local store



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STAY CONNECTED



Staples, Inc., 500 Staples Drive, Framingham, MA 01702



# Marina Graphic Center

INCORPORATED

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520  
TEL. (310) 970-1777 • FAX (310) 263-1777

## COD

MAR VISTA COMMUNITY COUNCIL  
PO BOX 66871  
LOS ANGELES, CA 90066

Customer ID: MVCC

Invoice No: 117570

Invoice Date: 2/17/2020

Terms: COD

**Attention:** ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 197185 REQUESTOR: KATHRYN WHEELER      CUST PO NO: 25,000 NEWSLETTERS (8 PAGE SELF MAILER) WITH REVISIONS	3,704.00

TERMS:COD

Due On or Before: 2/17/2020

**PLEASE PAY TOTAL AMOUNT**



Subtotal	3,704.00
Sales Tax	351.88
Total	4,055.88

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS  
IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION

*copy to [unclear]*

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

Feb 14/11



NC Name: Mar Vista Community Council Meeting Date: Feb. 11, 2020  
 Budget Fiscal Year: 2019-2020 Agenda Item No: 14.1

Board Motion and/or Public Benefit Statement (CIP and NPG):  
 The MVCC approves an expenditure not to exceed \$8000 for for costs (e.g., designing, printing, distributing) related to a Mar vista Community council Newsletter

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

**Vote Count**  
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Elliot Hanna	Chair CD			✓			
Selena Inouye	ALD	✓					
Andrea Ambriz	ALD	/			✓		
Rob Kadota	ALD	✓					
Gabriel Hill	ALD	✓					
Kathryn Wheeler	ALD	✓					
Martin Rubin	Z2D 1ST VC	✓					
Mary Hruska <sup>1st</sup>	Z3D SECRETARY	✓					
Michelle Krupkin	Z5D 2ND VC	✓					
Stacy Shure	Z1D	✓		✓			
Christine Stemar	ALD	/			✓		
Robert Watkins <sup>2nd</sup>	Z4D	✓					
Holly Tilson	Z6D TREASURER	✓					
CD COMMUNITY DIRECTOR							
ALD AT LARGE DIRECTOR							
ZD ZONE DIRECTOR							
VC VICE CHAIR							
<b>Board Quorum: SEVEN</b>	<b>Total:</b>	9		2	2		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Holly Tilson*  
 Print/Type Name: **HOLLY TILSON**  
 Date: **2.11.2020**

Authorized Signature: *Elliot Hanna*  
 Print/Type Name: **ELLIOT HANNA**  
 Date: **2.11.2020**

Copies for 3/2/2020  
EAF



2748 PACIFIC COAST HIGHWAY  
TORRANCE, CA 90505  
(310) 784-2410

SALE 1842898 1 005 30606  
0090 02/26/20 05:05

QTY SKU PRICE

\*\*\*\*\* Customer Order 2122601321 \*\*\*\*\*

8	STAPLINGw		
	888658	0.030ea	0.24
88	1-100 BW2 RECYw		
	888501	0.240ea	21.12
8	1-100 BW RECYw		
	888487	0.130ea	1.04

Questions on Customer Order 2122601321  
Call Customer Service at 1-800-3STAPLES

\*\*\*\*\*  
SUBTOTAL 22.40  
Standard Tax 9.5000% 2.13  
TOTAL \$24.53

MASTERCARD USD\$24.53  
Card No.: XXXXXXXXXXXX9297 [C]  
Chip Read  
Auth No.: 099668  
AID.: A0000000041010

Verified By PIN

TOTAL ITEMS 104

TRU RED  
Business essentials designed  
thoughtfully to work beautifully.

My Account / Order History / **Order Details**

Account # 6567-4836-5669

# Order Details | Order # M33R1-R5A91-7L1

Order Date: 2/27/2020 12:44 AM

Estimated Date of Arrival: 3/10/2020

Order Status: **Processing**

### Shipping Address

Kathryn Wheeler  
11342 Biona Drive  
Los Angeles, CA 90066  
United States of America  
3107109495  
Mar Vista Community Council  
Edit Shipping Address

### Billing Address

Elliot Hanna  
200 N. Spring St.  
Los Angeles, CA 90012  
United States of America  
3107109495  
City of Los Angeles

### Delivery Speed

Economy

### Payment Information



\*\*\*\*9297  
Exp. 11/2021

### Order Total

Product Total	\$338.50
Shipping & Processing Economy - Est. Arrival Mar 10	\$11.99
Sales Tax	\$33.30
<b>You Paid:</b>	<b>\$383.79</b>

3 Item(s)

[Cancel Items](#)

[Res](#)



[Edit Your Design](#)

## 2.5' x 6' Mesh Banners

Status: **Processing**

Qty 1

Base Price \$69.17

---

Item Total \* **\$69.17**



### White Nylon Ropes - 50'

Status: **Processing**

Qty 1

Base Price \$8.00

Item Total \* **\$8.00**



### Large Door Hangers

Status: **Processing**

Qty 5000

Base Price \$261.33

Item Total \* **\$261.33**

Edit Your Design

\*State sales tax is required on this item.

# Marina Graphic Center

INCORPORATED

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520  
TEL. (310) 970-1777 • FAX (310) 263-1777

## COD

MAR VISTA COMMUNITY COUNCIL  
PO BOX 66871  
LOS ANGELES, CA 90066

Customer ID: MVCC  
Invoice No: 117800  
Invoice Date: 2/26/2020  
Terms: COD

**Attention:** ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 197231 D REQUESTOR: KATHRYN WHEELER      CUST PO NO: 1,500 FLYERS	517.00

TERMS: COD

Due On or Before: 2/26/2020

**PLEASE PAY TOTAL AMOUNT**



Subtotal	517.00
Sales Tax	49.12
Total	566.12

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS  
IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION



**From:** Staples <support@orders.staples.com>  
**Sent:** Friday, March 6, 2020 10:39 AM  
**To:** mvcc.director.hanna@gmail.com  
**Subject:** Staples Order 9809248075: Transaction Details Summary

**Hello Elliot Hanna,**



Below you will please find the payment transaction details you requested.

**Staples Order 9809248075**

Order Date: Thursday, February 27, 2020

**Invoice#: 244953195**  
**CHARGED on Friday, February 28, 2020**  
*Item(s) Shipped*

Item #	Item Description	Price	Quantity	Discounts	You Paid
498354	Staples Fashion Notepads 5 X 8 Narrow Ruled White 50 Sheetspad 4 Padspack 22963	\$5.29	1	-\$0.00	\$5.29

**Method of Payment**

Subtotal: \$5.29  
Discounts: **-\$0.00**  
MASTERCARD Ending in 9297 -Shipping/fees: \$0.00  
Tax: \$0.48  
Total: \$5.77

Did you know? Now you can view your payment details online! [Click on View Transactions Details](#)

Have a question? [Visit our Help Center](#)

See our Weekly Ad

Get your coupons

Find a local store

IDEAS, INSIGHTS AND MORE.



STAY CONNECTED



**From:** Staples <support@orders.staples.com>  
**Sent:** Friday, March 6, 2020 10:39 AM  
**To:** mvcc.director.hanna@gmail.com  
**Subject:** Staples Order 9809248075: Transaction Details Summary

**Hello Elliot Hanna,**



Below you will please find the payment transaction details you requested.

**Staples Order 9809248075**

Order Date: Thursday, February 27, 2020

**Invoice#: 244915593**  
**CHARGED on Thursday, February 27, 2020**  
*Item(s) Shipped*

Item #	Item Description	Price	Quantity	Discounts	You Paid
2618164	Adiroffice Locking Acrylic Donation Ballot Box Red 637red	\$17.29	1	-\$0.00	\$17.29

**Method of Payment**

MASTERCARD Ending in 9297 - Subtotal:\$17.29  
Discounts: -\$0.00  
Shipping/fees: \$0.00  
Tax: \$1.61  
Total:\$18.90

Did you know? Now you can view your payment details online! [Click on View Transactions Details](#)

Have a question? [Visit our Help Center](#)

See our Weekly Ad

Get your coupons

Find a local store

IDEAS, INSIGHTS AND MORE.

STAY CONNECTED





**From:** No Reply - Mailchimp <no-reply@mailchimp.com>  
**Sent:** Thursday, February 27, 2020 10:56 PM  
**To:** elliot.hanna@marvista.org  
**Subject:** Mailchimp Invoice



# Your order has been processed.

**Invoice MC07084401**

Processed on Feb 27, 2020 10:56 pm Pacific Time.

---

<b>Monthly plan</b>	<b>\$34.99</b>
1501 - 2500 subscribers.	
<b>Discounts</b>	<b>(-) \$3.50</b>
Two-factor authentication (10.0%)	
<b>Subtotal</b>	<b>\$31.49</b>
<b>Taxes</b>	<b>\$0</b>
State and Local Tax	
<b>Total</b>	<b>\$31.49</b>

---

**Paid via Mast card ending in 9297** **\$31.49**  
on February 27, 2020

*Issued to*  
Elliot Hanna  
elliot.hanna

*Issued by*  
Mailchimp  
c/o The Rocket Science Group, LLC  
675 Ponce De Leon Ave NE

elliott.hanna@marvista.org  
Mar Vista Community Council  
200 N. Spring St Los Angeles, CA 90012  
(310) 710-9495

Suite 5000  
Atlanta, GA 30308 USA  
[www.mailchimp.com](http://www.mailchimp.com)  
US EIN 58-2554149

[View In Your Account](#)

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675 Ponce De Leon Ave NE • Suite 5000 • Atlanta, GA 30308 USA

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**From:** OfficeDepotOrders@officedepot.com  
**Sent:** Wednesday, February 26, 2020 9:54 PM  
**To:** MVCC.DIRECTOR.HANNA@GMAIL.COM  
**Subject:** Order Confirmation - Multiple Orders

**Shipping to: ELLIOT HANNA**  
11342 BIONA DR LOS ANGELES, CA 90066-3402



## Thanks, ELLIOT HANNA. We're on it.

We've received your order. We're working to get it packed up and out the door. Expect a shipping confirmation in your inbox soon. Due to product availability or size, your order will arrive in multiple shipments.

### Shipment 1

**Estimated Delivery Date:** Friday, February 28, 2020



**Office Depot® Brand Tabloid-Size Sheet Protectors,  
11" x 17", Clear, Pack Of 10**  
Quantity Ordered: 2

Item # 697146

\$6.990  
-(2.790)  
20% Off  
Qualifying  
Purchase



**DYMO® White LabelWriter® Shipping Labels, 30573,  
2 1/8" x 4", Roll Of 220**  
Quantity Ordered: 1

Item # 779521

\$25.990

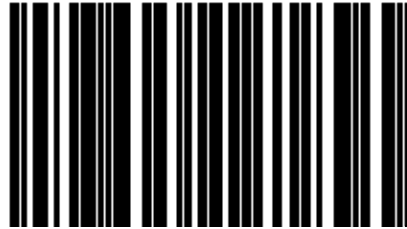
## Order Summary : Shipment 1

**Order Number**  
449252133-001

**Delivery Method**  
Next Business Day  
Delivery

**Order Date**  
02/27/2020

**Status**  
In Process



449252133001

## Payment Summary

<b>Subtotal</b>	\$39.97
<b>Tax</b>	\$3.53
<b>Delivery Fee</b>	\$0.00
<b>Misc.</b>	(2.79)
<b>Total</b>	<b>\$40.71</b>

MasterCard, last 4 digits: 9297

## Shipment 2

**Estimated Delivery Date:** Thursday, March 5, 2020



**Wilson Jones® All-In-One View-Tab® Presentation Binders, 1" Rings, Black**  
**Quantity Ordered: 1**

Item # 285725

\$13.690  
-(2.740)  
20% Off  
Qualifying  
Purchase

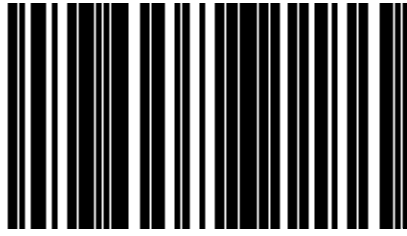
## Order Summary : Shipment 2

**Order Number**  
449252359-001

**Order Date**  
02/27/2020

**Delivery Method**  
Standard Shipping

**Status**  
In Process



449252359001

## Payment Summary

<b>Subtotal</b>	\$13.69
<b>Tax</b>	\$1.04
<b>Delivery Fee</b>	\$0.00
<b>Misc.</b>	(2.74)
<b>Total</b>	<b>\$11.99</b>

MasterCard, last 4 digits: 9297

Questions? We're here to help.

Call [800.GO.DEPOT \(1-800\) 463-3768](tel:800.GO.DEPOT) Text [\(1-904\) 853-3768](tel:19048533768)



Sign up for **emails** & get

**20% off**

one qualifying regular priced item.

Exclusions apply. Online only. **Sign Up**

## Recommendations for you



Office Depot® Brand  
Heavy-Duty 11" x 17 "  
D-Ring View...

**\$21<sup>09</sup>** / Each



Avery® Big Tab™  
Insertable Plastic  
Dividers, 11" x 17...

**\$7<sup>69</sup>** / Each



Office Depot® Brand  
Heavy-Duty 11" x 17 "  
D-Ring View...

**\$18<sup>09</sup>** / Each



Cardinal® Slant-D®  
Ring 11" x 17" Tabloid  
ClearVue...

**\$32<sup>09</sup>** / Each

## Download our App for Exclusive Offers



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**From:** OfficeDepotOrders@officedepot.com  
**Sent:** Wednesday, February 26, 2020 9:54 PM  
**To:** MVCC.DIRECTOR.HANNA@GMAIL.COM  
**Subject:** Order Confirmation - Multiple Orders

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11342 BIONA DR LOS ANGELES, CA 90066-3402



## Thanks, ELLIOT HANNA. We're on it.

We've received your order. We're working to get it packed up and out the door. Expect a shipping confirmation in your inbox soon. Due to product availability or size, your order will arrive in multiple shipments.

### Shipment 1

**Estimated Delivery Date:** Friday, February 28, 2020



**Office Depot® Brand Tabloid-Size Sheet Protectors,  
11" x 17", Clear, Pack Of 10**  
**Quantity Ordered: 2**

Item # 697146

\$6.990  
-(2.790)  
20% Off  
Qualifying  
Purchase



**DYMO® White LabelWriter® Shipping Labels, 30573,  
2 1/8" x 4", Roll Of 220**  
**Quantity Ordered: 1**

Item # 779521

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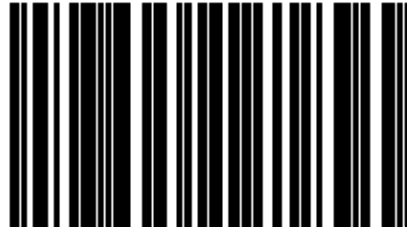
## Order Summary : Shipment 1

**Order Number**  
449252133-001

**Delivery Method**  
Next Business Day  
Delivery

**Order Date**  
02/27/2020

**Status**  
In Process



449252133001

## Payment Summary

<b>Subtotal</b>	\$39.97
<b>Tax</b>	\$3.53
<b>Delivery Fee</b>	\$0.00
<b>Misc.</b>	(2.79)
<b>Total</b>	<b>\$40.71</b>

MasterCard, last 4 digits: 9297

## Shipment 2

**Estimated Delivery Date:** Thursday, March 5, 2020



**Wilson Jones® All-In-One View-Tab® Presentation Binders, 1" Rings, Black**  
**Quantity Ordered: 1**

Item # 285725

\$13.690  
-(2.740)  
20% Off  
Qualifying  
Purchase

## Order Summary : Shipment 2

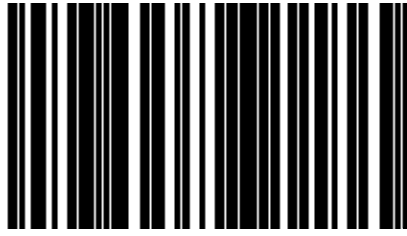
**Order Number**  
449252359-001

**Order Date**  
02/27/2020

**Delivery Method**  
Standard Shipping

**Status**  
In Process





449252359001

## Payment Summary

<b>Subtotal</b>	\$13.69
<b>Tax</b>	\$1.04
<b>Delivery Fee</b>	\$0.00
<b>Misc.</b>	(2.74)
<b>Total</b>	<b>\$11.99</b>
	MasterCard, last 4 digits: 9297

Questions? We're here to help.

Call [800.GO.DEPOT \(1-800\) 463-3768](tel:800.GO.DEPOT) Text [\(1-904\) 853-3768](tel:1-904-853-3768)



Sign up for **emails** & get

**20% off**

one qualifying regular priced item.

Exclusions apply. Online only. **Sign Up**

## Recommendations for you



Office Depot® Brand  
Heavy-Duty 11" x 17 "  
D-Ring View...

**\$21<sup>09</sup>** / Each



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Insertable Plastic  
Dividers, 11" x 17...

**\$7<sup>69</sup>** / Each



Cardinal® Slant-D®  
Ring 11" x 17" Tabloid  
ClearVue...

**\$32<sup>09</sup>** / Each



Office Depot® Brand  
Heavy-Duty 11" x 17 "  
D-Ring View...

**\$18<sup>09</sup>** / Each

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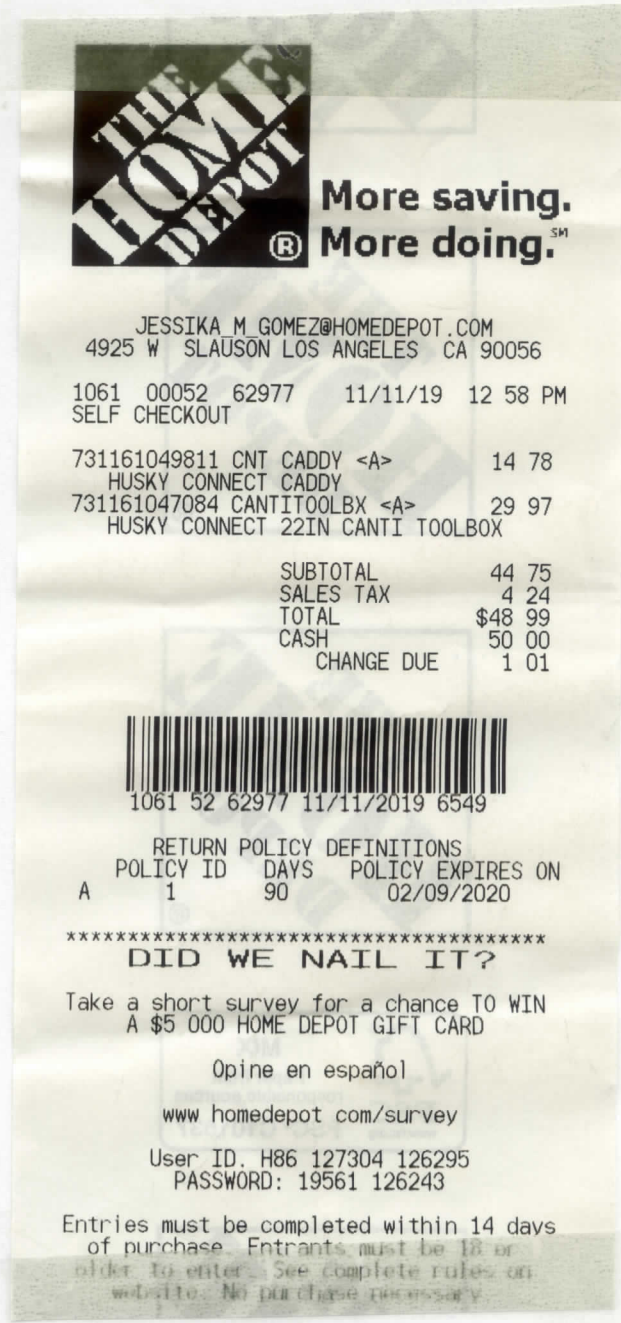
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**Outreach Expenses for Reimbursement per August 13, 2019 BoD  
Agenda Item 12.15 Mobile Outreach Supplies - total \$ 92.76**



Date: November 25, 2019

Signature:

Kathryn Wheeler  
At-Large Director, Outreach Committee

**November 11, 2019**

Home Depot

26" Mobile

**With tax: \$43.77**

**November 11, 2019**

Home Depot

22" Caddy + Box

**With tax: \$48.99**



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

Dec 2019 12.2



NC Name: Mar Vista Community Council

Meeting Date: December 10, 2019

Budget Fiscal Year: 2019-2020

Agenda Item No: 12.2

Board Motion and/or Public Benefit Statement (CIP and NPG):

obj

Funding Motion: The MVCC approves a reimbursement in the amount of \$92.76 to Kathryn Wheeler for Outreach supplies.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Elliot Hanna	Chair CD			✓			
Rob Kadota	ALD	✓					
Andrea Ambriz	ALD	✓					
Selena Inouye	ALD	✓					
Gabriel Hill	ALD	✓					
Kathryn Wheeler 2nd	ALD	✓					
2nd Martin Rubin	Z2D 1st VC	✓					
Michelle Krupkin	Z5D 2nd VC	✓					
Mary Hruska	Z3D Secretary	✓					
Stacy Shure	Z1D	✓					
1st Christine Stemar	ALD	✓					
Armond Seretti	Z4D	✓					
Holly Tilson 1st	Z6D Treasurer	✓					
CD Community Director							
ALD At Large Director							
ZD Zone Director							
VC Vice Chair							
Board Quorum: SEVEN	Total:	12	0	1	0		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Holly Tilson

Authorized Signature:

Elliot Hanna

Print/Type Name:

Holly Tilson

Print/Type Name:

Elliot Hanna

Date:

December 10, 2019

Date:

December 10, 2019







# Outreach Expenses for Reimbursement per August 13, 2019 BoD

## Agenda Item 12.16 Hospitality Supplies - total \$ 110.72

**November 11, 2019**

Smart n' Final  
 Snacks/water  
**With tax: \$77.74**

**November 11, 2019**

Smart n' Final  
 Snacks/water  
**With tax: \$42.16**

**November 11, 2019**

IKEA  
 Snack Holders  
**With tax: \$7.65**

**November 11, 2019**

Smart n' Final  
 Returns  
**With tax: (\$16.83)**

**Smart & Final**  
*extra!* &  
 Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Los Angeles Store \*  
 Store # 395  
 \*\*\*\*\*  
 See Us On WEB www.smartandfinal.com

Cashier Angie

DATE 11/11/19 TIME 09:03:06

FS 2Ply Napkins	2 59	T
50Ct Orig Flavor V	13.99	F
Welchs Fruit Snacks	7.49	F
Welchs FS Brry Chrry	7 49	F
100CAL STICK	3 99	F
100CAL/MINI	3 99	F
Arrowhead Spring	7 99	F
Was \$10 99/ YOU SAVED ->	\$3 00	
+CRV	2 40	
Austin Crckr Vrtv Pk	1 99	F
Austin Crckr Vrtv Pk	1 99	F
Nature Valley Var Pk	11 79	F
NV Fruit Nut Trail	11 79	F
SUBTOTAL	77 49	
Sales Tax	25	
<b>TOTAL</b>	<b>77 74</b>	
Cash TENDER	80 00	
Cash CHANGE	2 26	

TOTAL NUMBER OF ITEMS THIS VISIT--> 12

09 04 58 OP# 40019601 11/11/19  
 Term 4 Trans # 29 Store # 395

THANK YOU FOR SHOPPING  
 YOUR LOS ANGELES SMART AND FINAL  
 STORE MANAGER Noah Erwin  
 1 (310) 473-0344

\*  
 \*\*\*\*\*  
 We want to know your thoughts!  
 Complete our survey and enter to win 1 of 5

**\$100 Smart & Final  
 Gift Cards**

Visit www.smartandfinal.com/survey  
 within 7 days of this shop!

\*\*\*Disponible en español\*\*\*

**Smart & Final**  
*extra!* &  
 Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Los Angeles Store \*  
 Store # 395  
 \*\*\*\*\*  
 See Us On WEB www.smartandfinal.com

Cashier Angie

DATE 11/11/19 TIME 09 05 27

Arrowhead Spring	7 99	F
Was \$10 99/ YOU SAVED ->	\$3 00	
+CRV	2 40	
Welchs Fruit Snacks	7 49	F
Welchs FS Brry Chrry	7 49	F
100CAL/MINI	3 99	F
FS 2Ply Napkins	2 59	T
100CAL STICK	3 99	F
Austin Crckr Vrtv Pk	1 99	F
Austin Crckr Vrtv Pk	1 99	F
Austin Crckr Vrtv Pk	1 99	F
SUBTOTAL	41 91	
Sales Tax	25	
<b>TOTAL</b>	<b>42 16</b>	
Cash TENDER	42 25	
Cash CHANGE	09	

TOTAL NUMBER OF ITEMS THIS VISIT--> 10

09 06 14 OP# 40019601 11/11/19  
 Term 4 Trans # 30 Store # 395

THANK YOU FOR SHOPPING  
 YOUR LOS ANGELES SMART AND FINAL  
 STORE MANAGER Noah Erwin  
 1 (310) 473-0344

\*\*\*\*\*  
 We want to know your thoughts!  
 Complete our survey and enter to win 1 of 5

**\$100 Smart & Final  
 Gift Cards**

Visit www.smartandfinal.com/survey  
 within 7 days of this shop!

\*\*\*Disponible en español\*\*\*



Welcome to IKEA Carson  
 Store Hours Monday Sunday  
 10:00 a.m to 9:00 p.m  
 IKEA FAMILY 6275980xxxxxx0667  
 Article 30434332 16578  
 RAGGISAR N bskt 6 99  
 Net total 6 99  
 TAX 0 66  
 Total 7 65  
 Total Art c es 1  
 A B O R T E D  
 Pay  
 Unknown Credit C USD 0 00

Cash 20 00 USD  
 Change Cash 12 35 USD  
 CASHIER ID 10072364  
 Date Time Store REG Trans  
 11/11/19 08:02 58 PM 162 10 371  
 Secure It! Prevent tip-over njury or  
 death Furniture with included  
 restraints must be secured to the wall  
 according to the product's assembly  
 instructions



0 1620010037111111 9

IKEA IKEA IKEA IKEA IKEA IKEA IKEA IKEA IKEA IKEA



\*\* Welcome To Our Los Angeles Store \*  
 Store # 395  
 \*\*\*\*\*  
 See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: El e DO  
 DATE 11/16/19 TIME 10 11 57

ITEM RETURN  
 50Ct Orig Flavor V -13 99 F  
 ITEM RETURN  
 FS 2Ply Napkins -2 59 T  
 SUBTOTAL 16 58  
 Sales Tax 25  
 TOTAL 16 83  
 Cash CHANGE 16 83

10 14 20 31 OP# 40023515 11/16/19  
 Term 3 Trans # 19 Store # 395

THANK YOU FOR SHOPPING  
 YOUR LOS ANGELES SMART AND FINAL  
 STORE MANAGER Noah Erwin  
 1 (310) 473-0344

\*\*\*\*\*  
 We want to know your thoughts!  
 Complete our survey and enter to win 1 of 5

**\$100 Smart & Final  
 Gift Cards**

Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
 within 7 days of this shop!

\*\*Disponib e en espanol\*\*

Date: November 25, 2019

Signature:

Kathryn Wheeler  
 At-Large Director, Outreach Committee Chair



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Mar Vista Community Council

Meeting Date: December 10, 2019

Budget Fiscal Year: 2019-2020

Agenda Item No: 12.1

Board Motion and/or Public Benefit Statement (CIP and NPG):

Funding Motion: The MVCC approves a reimbursement in the amount of \$110.72 to Kathryn Wheeler for Hospitality supplies.

Method of Payment: (Select One)

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Credit Card

Board Member Reimbursement

Vote Count

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Gabriel Hill	ALD			✓			
Kathryn Wheeler 2nd	ALD	✓					
Martin Rubin	Z2D 1st VC	✓					
Michelle Krupkin	Z5D 2ndVC	✓					
Mary Hruska	Z3D Secretary	✓					
Stacy Shure	Z1D			✓			
Christine Stemar	ALD	✓					
Armond Seretti	Z4D	✓					
Holly Tilson	Z6D Treasurer	✓					
CD Community Director							
ALD At Large Director							
ZD Zone Director							
VC Vice Chair							
Board Quorum: SEVEN	Total:	10	0	3	0		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

*Holly Tilson*

Authorized Signature:

*Elliot Hanna*

Print/Type Name:

Holly Tilson

Print/Type Name:

Elliot Hanna

Date:

December 10, 2019

Date:

December 10, 2019



