

BOD meeting 2/9/2021-Treasurer's Report submitted by Holly Tilson

The city's FEB Monthly Expense Report (MER) aka Monthly Cash Reconciliation was sent to the BOD today 2/9. We had 4 fraudulent charges, \$500 each, that had to be adjusted before the MER could be generated. The charges happened on a Saturday and did not show up on our account until Tuesday morning. The MVCC has received several phishing requests asking members to buy or send money for gift cards and/or event expenses by a fake "Elliot". The city was alerted to these also. Always check the email address before assuming someone on the board would ask you to purchase something. As a reminder NCs are not allowed to buy gift cards so no board member should be asking you to purchase one and even if we were allowed any expense has to have pre-approval by the board before money could be spent. If someone had purchase a gift card and sent it to the requestor, the MVCC would not be able to do a reimbursement since 1-we can't purchase gift cards and 2-you would need Board approval before you could purchase something. The MVCC Treasurer is the only one who can request a check to be issued and the MVCC Chair is the credit card holder. We have cancelled the credit card and have been reimbursed the \$2000. All other expenses on the MER are routine.

-We are getting closer to moving our storage to the park-update/Kathryn Wheeler

-Web Corner is still a work in progress-update/KW.

-Bus bench ads are here and we received a total of 7- update/KW.

There are 2 Funding motions on the agenda:

#11.3- \$300 for geo-targeted coding of MVCC boundaries. This money can come from uncommitted carryover of \$740.95 leaving 440.95. Any unspent money of the \$300 requested would return to the uncommitted carryover.

#11.4-\$150 for ad in Westdale Homeowners Association Newsletter. \$900 is in the budget for these types of ads so all that is needed is board approval of the motion.

To vote, all member must have ethics and funding training and have completed the Code of Conduct acknowledgement. Any Funding trainings completed before July 1, 2018 will expire June 30, 2020

On line training is available for non-Financial Officers, you can find this at EmpowerLA under self-serve> board member trainings> funding> which takes you to the lacity.org > Neighborhood Council Funding Program> Training, Workshop and Tools

Funding Documents that you should be familiar with can be found at lacity.org: la city clerk > neighborhood council funding program > documents, forms and reports

Here you will find under Governing Document > policies and guidelines. This is the latest version (4/8/2019) of our funding guidelines. Also Event forms/NPG-neighborhood purpose grant forms, etc.

The public dashboard can be found at clerk.lacity.org > Neighborhood Council Funding Program > Neighborhood Council Funding Program Dashboard > use the drop down to find the NC you wish to look at

<https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>

