



# Mar Vista Community Council



## Mar Vista Community Council Executive and Finance Committee Minutes

Monday, July 1, 2019 from 7:00 p.m. to 9:00 p.m. at  
The Coffee Connection (Station Room)  
3838 S. Centinela Blvd.  
Los Angeles, CA 90066  
Chair: Elliot Hanna ([elliott.hanna@marvista.org](mailto:elliott.hanna@marvista.org))

1. **Call to order** – Meeting called to order at 7:05 p.m.
2. **Roll Call** – Call of the roll and certification of a quorum – In Attendance were: Elliot Hanna, Holly Tilson, Martin Rubin, Mary Hruska. Guests were: Kathryn Wheeler, Stacy Shure, Christine Stemar. Second Vice Chair, Michelle Krupkin arrived at 7:10 PM
3. **Announcements** - Christine Stemar announced that Westside Village Homeowners Association will be moving their Emergency Preparedness equipment and supplies to a storage unit and suggested that the MVCC might be able to contribute to this. Holly suggested the possibility of applying for an NPG grant.
4. **Public comment for items NOT on this agenda** – Stacy announced that she would like to create a separate MVCC PLUM website to accommodate all the documents and information that PLUM generates. Elliot suggested that this should come as a motion from PLUM. Stacy also requested MVCC to make a donation (possibly \$500) to Budget Advocates Committee. Holly mentioned that this has been done in the past and that there's an algorithm for doing so.
5. **Ex-Parte Communications and Conflicts-of-Interest** - Each committee member shall declare any ex-parte communications or conflicts-of-interest pertaining to items on or related to this agenda. – None declared.
6. Adoption of the Agenda – Agenda adopted by unanimous consent. Stacy requested larger font.
7. **Reading and approval of minutes** – Approval of minutes from the prior meeting(s). – Minutes from the May 6, 2019 were discussed. Holly asked if the Newsletter had been discussed at that meeting. Subsequent discussion that it could have been discussed as part of the funding motions. Elliot to make correction.
8. **Reports**
  - 8.1. **Chair** – Elliot Hanna – Elliot Hanna: a) Still working on Committee assignments. Should be ready by next week. Has arranged for presentation on People Mover at LAX for next BOD meeting. Standing rules will be available for review at next BOD meeting.
  - 8.2. **1<sup>st</sup> Vice-Chair** – Martin Rubin: stated that he's grateful and honored to be serving. He

brought up what PLUM's general position will be regarding development and how it will align with MVCC's previous positions. Further discussion was deferred to PLUM meetings.

**8.3. 2<sup>nd</sup> Vice-Chair** – Michelle Krupkin: Expanding the list of MVCC venues. MV Library is now requiring additional paperwork, and she is working on finding a venue for a PLUM meeting next week that is large enough to accommodate expected attendees.

**8.4. Secretary** – Mary Hruska: has been working with Web Co to create a space on the MVCC website menu bar for Community Plan Documents and links. Is also going to work on posting all motions, letters and CISOs under Board Actions Tab.

**8.5. Treasurer** – Holly Tilson: Lenore has asked for MVCC contributions for her art projects. Holly advised her to apply for an NPG grants, and do a presentation to MVCC on these programs.

9. **Special Orders** – None

10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion.- **Item 10.3 was pulled. The remainder of the Consent Calendar was approved by unanimous consent.**

**1.1. 10.1. [FUNDING] Monthly Expense Report** - Discussion and possible action regarding the most recent Monthly Expense Report (MER) - Holly mentioned that this is essentially the same report as was presented at the June BOD meeting, due to the fact that we were prohibited from spending until the new fiscal year. Elliot stated that, a Board retreat should probably discuss funding priorities for the year. He would also like committee funding motions to come to ExFin as opposed to directly to the BOD.

**10.2. [FUNDING] Board Member Reimbursements**

**10.2.1** The Mar Vista Community Council approves a reimbursement in the amount of \$27.00 to Elliot Hanna for the MailChimp subscription payment for June, 2019.

**10.2.2** The Mar Vista Community Council approves a reimbursement in the amount of \$461.00 to Elliot Hanna for the StorQuest payment for June, 2019.

11. **Excluded Consent Items**

**10.3. [FUNDING] Business Cards** –The Mar Vista Community Council approves an expenditure in the amount of \$250 for business cards for new board members. - There was a discussion of possibly changing the design. Suggestion was made to change amount to \$1000 to align with what is in the budget and to print a small amount now, for new members and include directive to initiate redesign at next scheduled printing.

12. **Unfinished Business and General Orders** - None

13. **New Business** –

**13.1. [POLICY] Discussion of MVCC logo and branding** – Discussion and possible action regarding selection of a uniform MVCC logo. - Discussion centered on the fact that the logo displayed on the website and that logo displayed on the cards/document headers etc, are not the same and there should be uniformity. Marty and Kathryn will work on locating the original Vector File and restoring original logo to all MVCC materials.

**13.2. [FUNDING] Discussion of upcoming funding items and expenditures** – Discussion and possible action regarding expected funding items and expenditures for the remainder of FY2019-2020.

Mary brought up DONE's new restrictions on Neighborhood Councils' ability to donate to HOA/RA. Annual parties. These organizations must now invoice NCs via Outreach Committee, amount should not exceed \$150 and only wrapped food may be purchased. Holly suggested our attending DONE Event Funding Classes.

**13.3. [ADMINISTRATIVE] Status of items from prior Board of Directors' (BoD) meetings –**

Discussion and possible action regarding outstanding items (e.g. letters, minutes, etc.) from prior BoD meetings. – Elliot and Mary will meet to review

these. Discussion of establishing a requirement for motions to include a distribution list as well as establishing a reference list of categories and contacts for use therein.

**14. Adjournment (not later than 9:00 p.m.) – Meeting adjourned at 9:15 p.m.**

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