ADMINISTRATIVE MOTION

COMMITTEE: Executive/Budget & Finance

TITLE: Budget Adjustments

PURPOSE: To move monies in appropriate budget categories

BACKGROUND:

To cover costs of certain categories, the following moving of funds is suggested:

- \$173.67 From Office/Operational Expenses Professional Services, which has \$200.00
 - To: Office/Operational Expenses USPS PO Box \$64.00
 - To: Office/Operational Expenses GoDaddy \$21.17
 - To: Office/Operational Expenses Web Corner \$88.50
- \$1,184.00 From Outreach Expenditures Newsletter/Mailers, which has \$2,000.00
 - To: Office/Operational Expense DONE Zoom License \$200.00
 - To: Office/Operational Expense SurveyMonkey Reset \$384.00
 - To: Outreach Expenditures Library Improvements \$600.00

Budget Amount: \$33,711.54

YTD Expenses (approx): \$27,304.97

Remaining (approx): \$6,406.57

THE MOTION:

The MVCC approves moving funds from various categories to cover costs.

ACTION/VOTE COUNT:

Current Ledger

NC FUNDING BUDGET	FUNDS
Annual Budget Funds	\$32,000.00
Rollover Funds (limited to \$10,000)	\$1,711.54
Total Funds	\$33,711.54

NC FUNDING EXPENSES-TO-DATE	SPENT
NC Funding Credit Card Transactions	\$12,400.70
NC Funding Requests + Outstanding	\$10,252.28

NC FUNDING BALANCE	REMAINING
Total Beginning Funds	\$33,711.54
Total Spending	\$22,652.98
Total Funds Remaining	\$11,058.56
ROLLOVER AMOUNT Difference	\$1,058.56

MVCC BUDGET AMOUNT	FUNDS
Annual Budget Funds	\$32,000.00
Rollover Funds (limited to \$10,000)	\$1,711.54
Total Funds	\$33,711.54

MVCC EXPENSES-TO-DATE	SPENT
Subtotal Credit Card Transactions	\$13,572.69
Subtotal Funding Requests	\$13,732.28

MVCC FISCAL YEAR BALANCE	REMAINING
Total Beginning Funds	\$33,711.54
Total Spending	\$27,304.97
Total Funds Remaining (Rollover)	\$6,406.57
ROLLOVER AMOUNT Difference	-\$3,593.43

		Cleared
BUDGET AMOUNT		
Budge	t \$32,000.00	
Rollove	r \$1,711.54	
Subtota	l \$33,711.54	
NC Funding Budget Amoun	t \$33,711.54	
DIFFERENCE	\$0.00	
8/14 - Ikea Carson	\$17.50	√
8/14 - Lowes	\$6.55	
8/17 - Web Corner	\$153.50	
8/27 - Got Junk	\$474.00	
8/28 - MailChimp	\$32.39	
9/1 - Web Corner	\$153.00	
9/28 - MailChimp	\$32.39	
10/1 - Web Corner	\$153.50	
10/6 - Bundy's Lock	\$42.71	
10/15 - USPS	\$28.00	
10/28 - MailChimp	\$32.39	
11/1 - Web Corner	\$153.50	
11/28 - MailChimp	\$32.39	
12/1 - Web Corner	\$153.50	
12/17 - SNH GoDaddy.com	\$21.17	
12/28 - MailChimp	\$32.39	
12/29 - VISTAPrint	\$108.60	
12/30 - VistaPrint	-\$33.93	
1/1 - Web Corner	\$153.50	
1/10 - Cash n' Carry	\$26.97	
1/10 - Staples	\$8.30	
1/20 - VistaPrint	\$131.65	
1/23 - PayPal	\$48.00	
1/25 - Foreign Fee	\$0.43	
1/28 - MailChimp	\$32.39	

4/13 - Copyland \$290.49 Image: Comparison of the comparison			Cleared
2/22 - FlyersS232.34Image: S232.342/28 - MailChimpS35.99Image: S35.993/1 - Web CornerS153.50Image: S35.993/29 - VistaPrintS251.15Image: S37.903/29 - VistaPrintS261.15Image: S37.903/30 - Marina GraphicsS4.886.99Image: S37.903/31 - Web CornerS153.50Image: S37.904/1 - Web CornerS153.50Image: S37.904/1 - VistaPrintS118.02Image: S37.904/1 - VistaPrintS118.02Image: S37.904/13 - VistaPrintS118.02Image: S37.904/18 - MailChimpS35.99Image: S37.905/2 - NameTagS38.46Image: S38.405/2 - NameTagS38.40Image: S38.405/2 - NameTagS38.40Image: S38.405/2 - NameTagS38.40Image: S38.406/1 - The Web CornerS157.00Image: S38.406/1 - The Web CornerS157.00Image: S38.406/1 - The Web Corner reset for June 15S38.40Image: S38.406/15 - Library Iterature StandS79.50Image: S38.406/15 - Library Iterature StandS10.00Image: S38.406/15 - Library Poster BoardS29.00Image: S38.406/15 - Library Hoter Cordit Card TransactionsS12.400.70MC Funding Credit C	1/31 - Simon	\$250.00	-
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TOTAL OUTSTANDING MVNA \$150.00	NC Funding Requests	\$10,102.28	
MVNA \$150.00	DIFFERENCE	\$3,630.00	
	TOTAL OUTSTANDING		
Subtotal for Total Outstanding \$150.00	MVNA	\$150.00	
	Subtotal for Total Outstanding	\$150.00	

Budget

	TOTALS	YTD	REMAINING	Cleared
BUDGET AMOUNT				
Budget	\$32,000.00			
Rollover	\$1,711.54			
Subtotal	\$33,711.54			
NC Funding Budget Amount	\$33,711.54	\$27,304.97	\$6,406.57	
TOTALS	\$33,711.54			
OFFICE/OPERATIONAL EXPENSES	\$7,079.54	\$4,645.65	\$2,433.89	
Storage Storquest	\$527.00	\$0.00	\$527.00	<
7/13/21 #9.2 Storage Removal	\$474.00	\$474.00	\$0.00	
8/27 - Got Junk		\$474.00		
USPS PO Box	\$180.00	\$244.00	\$0.00	
10/15 - USPS		\$28.00		-
5/31 - USPS Box Rental		\$216.00		
Funds Moved to cover USPS PO Box	\$64.00			
Go Daddy	\$0.00	\$21.17	\$0.00	
12/17 - SNH GoDaddy.com		\$21.17		
Funds Moved to cover Go Daddy	\$21.17			
Professional Services	\$200.00	\$0.00	\$26.33	-
Move Funds to cover USPS PO Box	(\$64.00)			
Move Funds to cover GoDaddy	(\$21.17)			
Move Funds to Cover Web Corner	(\$88.50)			
Printing Meetings	\$0.00	\$0.00	\$0.00	
Business Cards, Name Tents	\$1,000.00	\$388.95	\$611.05	
4/13 - Copyland	\$1,000100	\$290.49	¢011100	
5/2 - NameTags		\$98.46		
8/18/21 #7.3 Reimbursement SurveyMonkey	\$384.00	\$384.00	\$0.00	
Kathryn Wheeler Reimbursements		\$384.00	\$0100	
Web Corner	\$1,842.00	\$1,930.50	\$0.00	
The Web Corner	\$1,042.00	\$153.50	ψ0.00	
8/17 - Web Corner		\$153.50		
9/1 - Web Corner		\$153.00		
10/1 - Web Corner		\$153.50		
11/1 - Web Corner		\$153.50		
12/1 - Web Corner		\$153.50		
1/1 - Web Corner		\$153.50		- -
2/1 - Web Corner		\$153.50		
3/1 - Web Corner		\$153.50		
4/1 - Web Corner		\$153.50		
4/28 - Web Corner		\$3.50		
5/1 - Web Corner		\$157.00		
6/1 - The Web Corner		\$157.00		
Funds Moved to cover Web Corner reset	\$88.50			
6/15 - The Web Corner reset for June 15		\$78.50		
10/20/21 #7.4 Email Account	\$42.00	\$21.50	\$20.50	

	TOTALS	YTD	REMAINING	Cleared
3/31 - Web Corner		\$21.50		
MailChimp	\$388.68	\$382.29	\$6.39	
8/28 - MailChimp		\$32.39		\checkmark
9/28 - MailChimp		\$32.39		\checkmark
10/28 - MailChimp		\$32.39		
11/28 - MailChimp		\$32.39		
12/28 - MailChimp		\$32.39		
1/28 - MailChimp		\$32.39		
2/28 - MailChimp		\$35.99		
3/28 - MailChimp		\$35.99		
4/18 - MailChimp		\$35.99		
5/28 - MailChimp		\$39.99		
6/10 - MailChimp reset for June 15		\$39.99		
8/18/21 #7.3 (Jun & Jul 2021) MailChimp 7.16	\$64.78	\$64.78	\$0.00	
Kathryn Wheeler Reimbursements		\$32.39		
Kathryn Wheeler Reimbursements		\$32.39		
10/20/21 #7.9 MailChimp Template	\$50.00	\$48.43	\$1.57	
1/23 - PayPal		\$48.00		
1/25 - Foreign Fee		\$0.43		
Hospitality	\$300.00	\$0.00	\$300.00	
Misc Office Supplies	\$500.00	\$102.03	\$397.97	
8/14 - Ikea Carson		\$17.50		
8/14 - Lowes		\$6.55		
10/6 - Bundy's Lock		\$42.71		
1/10 - Cash n' Carry		\$26.97		
1/10 - Staples		\$8.30		
Misc TBD	\$2.08	\$0.00	\$2.08	
Budget Adjustment	\$241.00	\$0.00	\$241.00	
7/13/21 #12.6 Board Retreat	\$300.00	\$0.00	\$300.00	
6/15/22 #7.? DONE ZOOM License	\$200.00	\$200.00	\$0.00	
6/15 - Zoom License from DONE		\$200.00		
SurveyMonkey Reset (\$384)	\$384.00	\$384.00	\$0.00	
6/6 - SurveyMonkey reset for June 15		\$384.00		
OUTREACH EXPENDITURES	\$13,632.00	\$9,679.32	\$3,952.68	
Newsletter/Mailers	\$2,000.00	\$0.00	\$516.00	
Move Funds to Office/Operational Expenses	(\$884.00)			
Move Funds for Library Improvements	(\$600.00)			
10/20/21 #9.2 Newsletter	\$8,000.00	\$7,991.99	\$8.01	
3/30 - Marina Graphics	¢0,000.00	\$4,886.99	ψ0.01	
4/7 - Simon		\$3,105.00		
Advertising	\$400.00	<i>40,100.00</i>	\$400.00	
		¢150.00		
10/20/21 #7.8 Advertising MVNA	\$150.00	\$150.00	\$0.00	
MVNA		\$150.00		
10/20/21 #7.10 Banners	\$450.00	\$379.17	\$70.83	
3/29 - VistaPrint		\$261.15		

	TOTALS	YTD	REMAINING	Cleared
4/19 - VistaPrint		\$118.02		<
10/20/21 #7.5 PLUM Door Hangers	\$3,500.00	\$688.66	\$2,811.34	<
12/29 - VISTAPrint		\$108.60		✓
12/30 - VistaPrint		(\$33.93)		
1/20 - VistaPrint		\$131.65		
1/31 - Simon		\$250.00		
2/22 - Flyers		\$232.34		
Misc Outreach TBD	\$16.00	\$0.00	\$16.00	
6/15/22 #7.? Library Improvements	\$600.00	\$469.50	\$130.50	<
6/15 - Library Literature Stand		\$79.50		
6/15 - Library Poster Board		\$290.00		
6/15 - Library attachments - poster & Stand		\$100.00		
NEIGHBORHOOD PURPOSE GRANTS	\$9,500.00	\$9,500.00	\$0.00	✓
LA Parks & Recreation		\$6,400.00		
Friends of MV Library		\$3,100.00		
COMMUNITY IMPROVEMENT	\$3,500.00	\$3,480.00	\$20.00	<
Transfer by CM Koretz for Tree Stumps		\$3,480.00		