Monthly Expenditure Report



Reporting Month: September 2020 **Budget Fiscal Year: 2020-2021**

NC Name: Mar Vista Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|----------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$33173.93 | \$436.83 | \$32737.10 | \$0.00 | \$0.00 | \$32737.10 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|---------------------------|---------------------------|-----------------|--------------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | | \$98.34 | | \$0.00 | |
| Outreach | \$32900.00 | \$338.49 | \$30537.10 | \$0.00 | \$30537.10 |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$200.00 |
| Neighborhood Purpose Grants | \$2000.00 | \$0.00 | \$2000.00 | \$0.00 | \$2000.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrar | nces: \$0.00 | Previous Expend | ditures: \$1926.07 |

| | Expenditures | | | | | |
|---|---------------------|------------|--|--------------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | THE WEB CORNER, INC | 09/01/2020 | Web hosting fee. | General Operations Expenditure | Outreach | \$153.50 |
| 2 | THE WEB CORNER, INC | 09/23/2020 | Web hosting fee | General Operations Expenditure | Outreach | \$153.50 |
| 3 | MAESTRASUITE.COM | 09/26/2020 | Transcription service fee | General Operations Expenditure | Office | \$49.00 |
| 4 | MailChimp | 09/28/2020 | Fee for e-mail service. | General Operations Expenditure | Outreach | \$31.49 |
| 5 | Kathryn Wheeler | 07/30/2020 | This is a late submission from fiscal year 2019-20 for the Outreach Chair. It is printing expenses (\$38.43) for materials used in committee and at a BOD meeting. The \$10.81 | General Operations Expenditure | Office | \$49.34 |
| | Subtotal: | | | | | \$436.83 |

| Outstanding Expenditures | | | | | | |
|--------------------------|--------|------|-------------|------------------------|--------------|--------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| Subtotal: Outstanding | | | | | | \$0.00 |

Receipts:



Receipt from Maestra

Invoice #0546779D-0002 Receipt #2845-6878

AMOUNT PAID DATE PAID PAYMENT METHOD
\$49.00 September 26, 2020 MasterCard 9297

SUMMARY

| SEP 27 – OCT 26, 2020 | |
|------------------------------|---------|
| Maestra 10 Hours Monthly × 1 | \$49.00 |
| Subtotal | \$49.00 |
| Amount paid | \$49.00 |

If you have any questions, visit our support site at https://maestrasuite.com/contact, contact us at support@maestrasuite.com, or call at +1 914-600-3388.

Download as PDF

Something wrong with the email? View it in your browser.

You're receiving this email because you made a purchase at Maestra, which partners with Stripe to provide invoicing and payment processing.

Invoice

The Web Corner, Inc. 19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

| 1 | | | | |
|--------|-----|----------|-----------|----------|
| , Inc. | | Date | Invoice # | Due Date |
| d. | | | | |
| ' | 46 | 9/1/2020 | 20812 | 9/1/2020 |
| 09. | o*/ | 020 | | |

Bill To

Mar Vista NC
P.O. Box 66871

Mar Vista, CA 90066

| | | P.O. No. | Terms | Project |
|----------------|--|-----------------|------------------|-----------|
| | | | | |
| Quantity | Description | | Rate | Amount |
| | Monthly Maintenance: includes up to 1 ho web development, requests, & website ad | | 150.00 | 150.00 |
| 1 | Email Standard Mailboxes: 1 Accounts for outreach@marvista.org | | 3.50 | 3.50 |
| 0 | Monthly Hosting for marvista.org (included | in maintenance) | 15.00 | 0.00 |
| Plagse remit n | novment at your earliest convenience | | | |
| Please remit p | payment at your earliest convenience. | | Total | \$153.50 |
| THATIK YOU TOI | you bosiness: | | Payments/Credits | -\$153.50 |
| | | | Balance Due | \$0.00 |

Invoice

The Web Corner, Inc. 19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

| Date | Invoice # | Due Date |
|----------|-----------|----------|
| 7/1/2020 | 20519 | 7/1/2020 |

Terms

Project

\$0.00

Bill To Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

Please remit payment at your earliest convenience.

Quantity

| , | Description | | Rate | Amount |
|---|--|--|--------|--------|
| 1 | Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment | | 150.00 | 150.00 |
| 1 | Email Standard Mailboxes: 1 Accounts for outreach@marvista.org | | 3.50 | 3.50 |
| 0 | Monthly Hosting for marvista.org (included in main | iting for marvista.org (included in maintenance) | | 0.00 |
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Balance Due

P.O. No.

| | \$153.50 |
|------------------|------------------|
| Payments/Credits | -\$153.50 |
| [| Payments/Credits |

mvcc.director.hanna@gmail.com

From: No Reply - Mailchimp <no-reply@mailchimp.com>

Sent: Sunday, September 27, 2020 11:47 PM

To: elliot.hanna@marvista.org

Subject: Mailchimp Invoice



Your order has been processed.

Invoice MC08092729

Processed on Sep 27, 2020 11:46 pm Pacific Time.

| Monthly plan | \$34.99 |
|-----------------------------------|------------|
| 1501 - 2500 subscribers. | |
| Discounts | (-) \$3.50 |
| Two-factor authentication (10.0%) | , |
| Subtotal | \$31.49 |
| Taxes | \$0 |
| Тах | |
| Total | \$31.49 |

Paid via Mast card ending in 9297

\$31.49

on September 27, 2020

Issued to

Elliot Hanna

Mailchimp

elliot.hanna

c/o The Rocket Science Group, LLC

675 Ponce De Leon Ave NE

elliot.hanna@marvista.org Mar Vista Community Council 200 N. Spring St Los Angeles, CA 90012 (310) 710-9495 Suite 5000 Atlanta, GA 30308 USA www.mailchimp.com US EIN 58-2554149

View In Your Account

Sales Tax was not applied to this purchase.

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Outreach Expenses for Reimbursement - total \$ 49.34

November 5, 2019

Cash n' Carry Red/Black Pens-With tax: \$10.91

CASH N CARRY' OFFICE PRODUCTS 310-390-9543

11/05/2019 12:03PM 01 000000#5759 CLERK01

NO SALE

CASH N CARRY OFFICE PRODUCTS 310-390-9543

11/05/2019 12:05PM 01 000000#5760 CLERK01

| | 3 @ \$4.88 |
|-----------|---------------|
| DEPT . 01 | тт\$14.64 |
| → | 10 @ \$0.99 ← |
| DEPT-01 | 1 1 \$9. 90 |
| DEPT. 01 | T1 \$5.00 |
| MDSE ST | \$29.54 |
| TAX1 | \$3.03 |

ITEMS 140 CASH \$32.5

Date: June 8, 2020

Signature:

Kathryn Wheeler, At-Large Director, Outreach Committee Chair

December 12, 2019

Staples

Copies of Newsletter to Proofread

With tax: \$38.43

STAPLES

11341 National Blvd. 10S ANGELES, CA 90064 (310) 445-4041

THY SKO PRICE

* DUPLICATE COPY *

Not Valid for Refund

Documents 1980563 5,400ea Express Guarant

-5.400ea - 27.00 it

2623897

SUBTOTAL Standard Tax 9,5000% TOTAL

3.33 \$38.43

Cash

40.00

Cash Change

1.57

* DUPLICATE

COPY *

Not Valid for Refund

TOTAL ITEMS to

Staples brand products Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.stantes com

Shop Smarter, Get Rewarded, Staples Rewards members get up to 5% back in Rewards in store only, \$2 back in Rewards per recycled ink cartridges. Up to

| ffice of the City Clerk | | | | | | »() | 1052 | | |
|---|--|---------------------------------------|-----------------------------------|---|--|-------------------------------------|---|--|--|
| dministrative Services Division | | | | | | Se Sedies | | | |
| eighborhood Council (NC) Funding Progra | am | | | | | The The | | | |
| oard Action Certification (BAC) Form | | | 1 | 7 14 0000 7 | | | | | |
| C Name: Mar Vieta Community | | | | Meeting Date: 7.14.2020 Zoom Agenda Item No: 11, 3 | | | | | |
| udget Fiscal Year: 2020-2021 oard Motion and/or Public Benefit | | | | | | | he emount | | |
| oard Motion and/or Public Benefit tatement (CIP and NPG): | Funding Motion: | The MV | CC appro | ves a board | reimburs | ement in t | ne amount | | |
| Micent | of 49.34, to Kath | iryn Whe | eler, tor o | utreach ex | oenses. | | | | |
| Method of Payment: (Select One) | ■ Check | | ☐ Credit Card | | ☐ Board | l Member Reimb | ursement | | |
| | s must leave the room prior | | te Count ssion and may n | ot return to the ro | om until after t | he vote is compl | ete. | | |
| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused | | |
| Elliot Hanna | Chair CC | | | | | | | | |
| | | | | | | | | | |
| Andrea Ambriz | ALD | / | | | | | | | |
| Gabriel Hill | ALD | / | | | | | | | |
| Selena Inouye | ALD | | | | | | | | |
| Rob Kadota | ALD | V | | | | | | | |
| Christine Stemar | ALD 2nd VC | ~ | | | | | | | |
| Kathryn Wheeler | ALD | V | | | | | | | |
| Stacy Shure | Z1D 1st VC | ~ | | | | | | | |
| Martin Rubin | Z2D | ~ | | | | | | | |
| Mary Hurska | Z3D Secretary | V | | | | | | | |
| Rob Watkins | Z4D | | | | | | | | |
| Michelle Krupkin | Z5D | ~ | | | | | | | |
| Holly Tilson | Z6D Treasurer | / | | | | | | | |
| Fluity Flisuri | 200 110000101 | · · · · · · · · · · · · · · · · · · · | | | | | | | |
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| CC = Community Director | | | | | 1 | | | | |
| ALD = At Large Director | | | | | | | | | |
| ZD = Zone Director | | | | | 1 | 1 | | | |
| VC = Vice Chair | | | | | | | | | |
| | | | | | | | | | |
| | Total: | 12 | $\frac{1}{\alpha}$ | 10 | +0 | | | | |
| Board Quorum: seven We, the authorized signers of the abov meeting was held in accordance with a meeting where a quorum of the Board v | e named Neighborhood Cou ill laws, policies, and proced | unail doclaro | that the information was approved | ation presented or ed by the Neighbo | n this form is ac orhood Council | curate and comp Board, at a Brow | olete, and that a public on Act compliant public | | |
| | Maria Alla | | Authorized | Signature: | | | | | |
| Print/Type Name: Holly Tilson | | | | Print/Type Name: Elliot Hanna | | | | | |
| | | | | Date: 7.14.2020 | | | | | |
| Date: 7.14.2020 | | <u> </u> | | | | <u> </u> | NCFP 101 BAC Rev0201 | | |