Monthly Expenditure Report



Reporting Month: November 2022 **Budget Fiscal Year: 2022-2023**

NC Name: Mar Vista Neighborhood Council

| Monthly Cash Reconciliation | | | | | | |
|-----------------------------|-------------|----------------------|-------------|-------------|---------------|--|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available | |
| \$34077.63 | \$6587.32 | \$27490.31 | \$0.00 | \$0.00 | \$27490.31 | |

| Monthly Cash Flow Analysis | | | | | | |
|----------------------------------|--------------------|---------------------------|---------------------------|-----------------|--------------------|--|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available | |
| Office | | \$196.99 | | \$0.00 | | |
| Outreach | \$32000.00 | \$533.17 | \$17490.31 | \$0.00 | \$17490.31 | |
| Elections | | \$5857.16 | | \$0.00 | l | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Neighborhood Purpose Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Funding Requests Und | der Review: \$0.00 | Encumbra | nces: \$0.00 | Previous Expend | ditures: \$7922.37 | |

| Expenditures | | | | | | |
|--------------|---------------------------|------------|---|--------------------------------------|--------------|-----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | MARINA GRAPHIC CENTER | 11/10/2022 | Printed Postcards for Election Mailer | General Operations Expenditure | Elections | \$5857.16 |
| 2 | PERSONALIZED PAPER STO | 11/16/2022 | Magnetic Notepads for Outreach Committee | General Operations Expenditure | Outreach | \$533.17 |
| 3 | MailChimp | 11/16/2022 | Monthly Mail Chimp Charge | General Operations Expenditure | Office | \$39.99 |
| 4 | THE WEB CORNER, INC | 11/17/2022 | Monthly Web Service | General Operations Expenditure | Office | \$157.00 |
| | Subtotal: | | | | | \$6587.32 |

| Outstanding Expenditures | | | | | | |
|--------------------------|--|--|--|--|--|--------|
| # | # Vendor Date Description Budget Category Sub-category Total | | | | | |
| | Subtotal: Outstanding | | | | | \$0.00 |

Marina Graphic Center

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520 TEL. (310) 970-1777 • FAX (310) 263-1777

COD

MAR VISTA COMMUNITY COUNCIL PO BOX 66871 LOS ANGELES, CA 90066

Customer ID: MVCC Invoice No: 129051 Invoice Date: 11/4/2022

Terms: COD

ATTENTION: ACCOUNTS PAYABLE

| Description | Amount |
|--|----------|
| MGC JOB NO: 215068 REQUESTOR: CAROLYN K. HONDA CUST PO NO: | |
| 24,141 ELECTION ANNOUNCEMENT POSTCARDS | 4,090.00 |
| MAILING LIST | 258.00 |
| MAIL PREPARATION | 1,001.00 |
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TERMS:COD Due On or Before: 11/4/2022

PLEASE PAY TOTAL AMOUNT

Subtotal 5,349.00 Sales Tax 508.16 Total 5,857.16

Marina Graphic Center Inc

12901 Cerise Avenue Hawthorne, CA 90250 (310) 970-1777

11/10/22 2:59:08 PM
Ref #: R314158264747
Authorization Code: 009302
cf customerId: MAR VISTA COMMUNITY COUNSEL

Total: \$5,857.16 USD

Card Number: XXXXXXXXXXXX4483 Card Holder: ANDREW MARTON Card Brand: MASTERCARD

Thank you for your business.

Signature

Question about this receipt? Call us at Naomi Perez (310) 970-1777 or email naomip@marinagraphics.com.

| Office of the City Clerk | |
|---|-----------------------|
| Administrative Services Division | |
| Neighborhood Council (NC) Funding Program | |
| Board Action Certification (BAC) Form | |
| NC Name: MVCC | Meeting Date: 8,22,22 |





| Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form | ram | | | | | Cdy Cle | |
|--|--|-----|--|--------------------|--------------------|------------------|----------|
| NC Name: MVCC | | | Masting Date: | 3 22 22 | | | |
| Budget Fiscal Year: 2021-2022 | | | Meeting Date: 8.22.22 Agenda Item No: 4.1 | | | | |
| Board Motion and/or Public Benefit Statement (CIP and NPG): | The MVCC approves an election budget, not to exceed, \$23,500 to include design, printing, and hand-delivery of a 4 to 8 page newsletter, 4 banners, design, printing, mailing, and Geomapping of a mailed postcard, 50 lawn signs, possible in-person candidate forum with room rental, refreshments, and meeting materials, if needed. | | | | | | |
| Method of Payment: (Select One) | ☐ Check | | ☐ Credit Card | | ☐ Board | l Member Reimb | ursement |
| Recused Board Member | s must leave the room pri | | e Count sion and may not | t return to the ro | oom until after tl | he vote is compl | ete. |
| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
| Mary Beth Blakey | ALD | Х | | | | | |
| Stacey Greenwald | ALD | Х | | | | | |
| Carolyn Honda | ALD | Х | | | | | |
| Tyler Laferriere-Holloway | Z1D | | | Х | | | |
| Andrew Marton | Z3D | Х | | | | | |
| Faith Myhra | Z7D | Х | | | | | |
| Jordan Paul | ALD | | | | Х | | |
| Kathy Rodriguez | ALD | Х | | | | | |
| Martin Rubin | Z2D | Х | | | | | |
| Drew Ruesch | Z5D | | | | Х | | |
| Jennifer Rafeedie | Z4D | | | | Х | | |
| Charlene Samiley | ALD | | | | Х | | |
| Bitta Sharma | ALD | | | | Х | | |
| Holly Tilson | Z6D | Х | | | | | |
| Kathryn Wheeler | CD | Х | | | | | |
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| Board Quorum: 8 | Total: | 9 | 0 | 1 | 5 | | |
| We, the authorized signers of the above in meeting was held in accordance with all-limeeting where a quorum of the Board/was | aws, policies, and proced | | | • | | | · · |
| Authorized Signature | MILL | | Authorized Sign | ature: | , 711 /1a | · | |
| Print/Type Name: Drew Ruesch | | | Print/Type Name: Tyler Laferriere-Holloway | | | | |
| Date: 8.22.22 | | | Date: 8.22.22 | | | | |



| Date | Shipping Method |
|-------------------------|-------------------------------------|
| 16 November, 2022 | FedEx Ground (3-7 Business Days) |





Billing Details





| Products | Additional Information | Quantity | Price |
|--------------|--|----------|----------|
| Item: 1/1 | Magnetic Notepads: 4" x 6" (25 Sheets Per Pad) Product Type: studio | 400 | \$448.00 |
| marvista.org | Select Ink Color(s): : Colored Ink Sheet Printing Option : Print on Front of Sheet Paper Color/Weight : White 20LB Bond Material for Back : 150LB Manila Board Back Includes Magnet? : Yes Select Type of Proof : Free PDF Proof Select Printing Time : Within 4 Business Days PDF Proof | | \$0.01 |

Name: MVCC Magnetic Notepads: 4" x 6"

| Total: | \$448.01 |
|-------------------|----------|
| Shipping Charges: | \$42.60 |
| Tax: | \$42.56 |
| Coupon Amount: | \$0.00 |
| Final Price: | \$533.17 |
| | |

| Transaction ID | Payment Method | Tracking Number |
|----------------|---------------------|-----------------|
| 43765378615 | Credit/Debit Card : | |
| | | |

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





| Board Action Certification (BAC) Form | | | | | | Chy Ch | TO THE STATE OF TH |
|---|--|--|--|---|--|---|--|
| NC Name: MVCC | | | Meeting Date: 10.26.22 | | | | |
| Budget Fiscal Year: 2021-2022 | | | Agenda Item No: 11.1 | | | | |
| Board Motion and/or Public Benefit Statement (CIP and NPG): | The MVCC approves an e Personalization for distri who need to write a note This expenditure would I funds from expected elec | bution to stakeho and are constant be subject to the | o exceed \$600 for oblders at events/metly looking for that MVCC receiving its | costs (e.g., designin etings for example. piece of paper, and expected carryover | These would be a end up using the error of about \$6639.72 | very useful notepa envelope of a bill th | nd for those of us nat is laying around. |
| Method of Payment: (Select One) | ☐ Check | | ☐ Credit Card | | ☐ Board | d Member Reimb | ursement |
| Recused Board Members | s must leave the room pr | | te Count ssion and may n | ot return to the ro | oom until after t | he vote is compl | ete. |
| Board Member's First and Last Name | Board Position | Yes | No No | Abstain | Absent | Ineligible | Recused |
| Mary Beth Blakey | ALD | | X | 7.0000 | 71300110 | e.ig.e.e | |
| Stacey Greenwald | ALD | х | | | | | |
| Carolyn Honda | ALD | х | | | | | |
| Tyler Laferriere | Z1D | х | | | | | |
| Andrew Marton | Z3D | | | | Х | | |
| Faith Myhra | Z7D | | Х | | | | |
| Jordan Paul | ALD | | | | Х | | |
| Kathy Rodriguez | ALD | | Х | | | | |
| Martin Rubin | Z2D | Х | | | | | |
| Drew Ruesch | Z5D | Х | | | | | |
| Jennifer Rafeedie | Z4D | | | | Х | | |
| Charlene Samiley | ALD | Х | | | | | |
| Bitta Sharma | ALD | | Х | | | | |
| Holly Tilson | Z6D | Х | | | | | |
| Kathryn Wheeler | CD | | | | Х | | |
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| Board Quorum: 8 | Total: | <u> </u> | 4 | 0 | 4 | | to and their training |
| We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was | laws, policies, and proced | | | - | | · · · · · · · · · · · · · · · · · · · | - |
| Authorized Signature | will - | | Authorized Sig | nature: u | 7) W. 4 | 7 | |
| Print/Type Name: Drew Ruesch | 4 | | Authorized Signature: Print/Type Name: Tyler Laferriere-Holloway | | | | |
| Date: 10.26.22 | | | Date: 10.26 | | | | |
| | | | 1 | | | NC | FP 101 BAC Rev02011 |

Mailchimp Invoice MC12897745

Issued to



200 N. Spring St Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science
Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308

Tax ID: US EIN 58-2554149

www.mailchimp.com

Details

Order # MC12897745

Date Paid: Nov 15, 2022 11:29

pm Los Angeles

Billing statement

Monthly plan \$39.99

1501 - 2500 subscribers.

Paid via Mast ending in 4483 which expires 08/2023

on November 16, 2022

Balance as of November 16, 2022

\$0.00

\$39.99

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Sales Tax was not applied to this purchase.

Looking for our W-9?

Looking for our United States Residency Certificate?

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

| Date | Invoice # | Due Date | |
|------------|-----------|------------|--|
| 11/15/2022 | 24760 | 11/15/2022 | |

| Bill To | | | | |
|--|---|----------------------|-----------------------|-----------------------------|
| Mar Vista NC P.O. Box 6687 Mar Vista, CA | | | | |
| | | P.O. No. | Terms | Project |
| | | | | |
| Quantity | Description | | Rate | Amount |
| 1 | Nov.2022 Monthly Maintenance: includes up support, web development, requests, & webs | 150.00 | 150.00 | |
| 2 | Nov.2022 Email Standard Mailboxes: | | 3.50 | 7.00 |
| 0 | 2 Accounts for outreach@marvista.org; chair Nov.2022 Monthly Hosting for marvista.org (incomaintenance) | | 15.00 | 0.00 |
| Please remit payment at your earliest convenience. Thank you for your business! | | | Total Payments/Credit | \$157.00 s \$0.00 |
| | | Balance Due \$157.00 | | |

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400

Sherman Oaks, CA 91403

8183457443

US

Order Information

Description: 24760

Order Number: P.O. Number: Customer ID: Invoice Number:

Billing Information

Shipping Information

Andrew Marton Mar Vista CC

Shipping: 0.00

Tax: 0.00

Total: USD 157.00

Payment Information

Date/Time: 17-Nov-2022 11:56:54 MST

Transaction ID: 43767170955

Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement

Authorization Code: 099591

Payment Method: MasterCard XXXX4483