

## **POLICY MOTION**

### **COMMITTEE: Election and Bylaws**

#### **TITLE: Bylaws Amendment: Neighborhood Purpose Grant Process Proposal**

**PURPOSE: To amend the MVCC Bylaws to streamline the NPG process and increase community engagement.**

**BACKGROUND:** The MVCC has an annual budget of over \$20,000 to spend on community improvement projects throughout the year. The current approval system of these projects results in both too little participation and too little planning on the part of the council as a whole. Last year, the council only approved around \$10,000 worth of projects, and risks losing the extra money if it is not spent this year. Despite this large amount of available funds, the MVCC receives very few proposals from the community. Additionally, when voting to grant NPG's the council doesn't know what other proposals may come forward during the rest of the year, resulting in a reluctance to grant proposals fully. This motion would attempt to streamline the process by (1) requiring more community outreach about the availability of NPG grants for neighborhood improvement projects (2) limiting the consideration of proposals to 2 meetings per year, except on a motion to expedite consideration by the board (3) correct a few typos. As an amendment to the bylaws, this motion would require a 2/3 majority vote.

**THE MOTION:** Article V, Section 11: Community Outreach currently reads as follows:

"The goals and objectives of the MVCC regarding Community Outreach are:

- A. To develop a system of ongoing communication with Stakeholders regarding current and upcoming projects, issues and events;
- B. to encourage Stakeholder participation in MVCC activities; and
- C. to interact with other neighborhood councils on issues of mutual concern and participate in citywide neighborhood conventions."

It is amended to read:

" The goals and objectives of the MVCC regarding Community Outreach are:

- A. To develop a system of ongoing communication with Stakeholders regarding current and upcoming projects, issues and events;
- B. to encourage Stakeholder participation in MVCC activities;
- C. to notify Stakeholders about the NPG process and the amount of the remaining funds available; and
- D. to interact with other neighborhood councils on issues of mutual concern and participate in citywide neighborhood conventions."

## POLICY MOTION

Article VIII, Section 1: Meeting Time and Place currently reads as follows:

All meetings shall be held in an ADA complaint location that is open and free to the public. All meetings shall be posted in accordance with the Brown Act.

Annual Meetings: The purposes of the Annual Meeting are to annually elect Officers of the Board and biannually install newly elected Directors. In biannual election years the Annual Meeting shall be held within thirty (30) days after the election of Directors is officially certified and in the alternate years within thirty (30) days after the end of the current year. Agenda and notice of Annual meetings shall be posted at least seventy-two (72) hours prior to the meeting.

Board Meetings: The purpose of the Board Meeting is to conduct the business of the MVCC and to plan future meetings. Board meetings shall be held monthly. An additional Board meeting may be called, by the chair, to complete unfinished business. Agenda and notice of Board meetings shall be posted at least seventy-two (72) hours prior to the meeting

Special Meetings: Special Meetings of the Board may be called: a) when an important matter comes up that the Board must deal with before the next regularly scheduled meeting; or b) if a matter comes up that is so important that it needs to be the sole reason for an entire Board meeting. The Chair, or a minimum of two (2) Board members, may call a Special Meeting of the Board. Agenda and notice of such meeting shall be publicly posted at least twenty-four (24) hours before the scheduled meeting date. Such notice shall state the reasons for such a meeting, the specific business to be transacted at the meeting and the time and place of the meeting.

Town Hall Meetings: The purpose of Town Hall Meetings is to provide a forum for discussion of community issues. Town Hall Meetings shall be held at the discretion of the Board. The agenda for all Town Hall Meetings shall be determined at a meeting of the Board of Directors. Agenda and notice of Town Hall Meetings shall be publicly posted at least seventy-two (72) hours prior to the meeting. For further information, see the Standing Rules of the MVCC.

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Neighborhood Purpose Grant (NPG) Meetings: The purpose of the NPG Meeting is to vote on all NPG proposals which have received preliminary approval from the board over the last six (6) months. NPG meetings will be held twice a year: once in October and once in March. At this meeting, the board will consider only those NPGs which have already been approved by the board at an earlier meeting; this meeting is only to set the funding for each grant. Agenda and notice of NPG meetings shall be posted at least seventy-two (72) hours prior to the meeting.

Special Meetings: Special Meetings of the Board may be called: a) when an important matter comes up that the Board must deal with before the next regularly scheduled meeting; or b) if a matter comes up that is so important that it needs to be the sole reason for an entire Board meeting. The Chair, or a minimum of two (2) Board members, may call a Special Meeting of the Board. Agenda and notice of such meeting shall be publicly posted at least twenty-four (24) hours before the scheduled meeting date. Such notice shall state the reasons for such a meeting, the specific business to be transacted at the meeting and the time and place of the meeting.

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Section 3.7 Is added to the MVCC standing rules, reading as follows:

"3.7 Final funding amounts for an NPG may only be approved at an NPG Meeting, unless there is a motion to expedite funding approved by a 2/3 vote of the board. Without a motion to expedite, passing a motion approving an NPG at a Board Meeting places that NPG on the agenda of the next NPG meeting."

**DIRECTED TO:** MVCC Board of Directors

**ACTION/VOTE COUNT:**

MVCC Election and Bylaws Committee meeting, Date

Motion of opposition moved by XXXX, seconded by XXXX

Motion of XXXX approved by MVCC Election and Bylaws Committee XX-XX-XX

## **POLICY MOTION**

MVCC Board Meeting, MONTH 1st, 2023

Motion of opposition moved by Director XXX, seconded by Director XXX

Motion of opposition approved by the MVCC Board XX-XX-XX